



RIPHAH
INTERNATIONAL UNIVERSITY



Prospectus

**RIPHAH INSTITUTE OF
MEDICAL TECHNOLOGIES
(RIMT)**



Ms. Asma Ashraf Mughal
Principal
Riphah Institute of Medical Technologies

Principal's Message

The continuous transformation of the Nursing & Paramedics field in Pakistan and the need to elevate research-based technical education along with theoretical framework has shaped the ongoing and new educational Institute of Nursing & Medical Technologies.

Working for the last few years in the health Industry, Ms. Asma Ashraf Mughal has endorsed the changing requirements for Nurses & Paramedical staff. Their needs in different clinical settings and accepted the challenges as a source of motivation to bring out the competent technical staff in this field.

The approach of Ms. Asma Ashraf Mughal is based on practical and evidence-based learning that is supportive and encouraging at the same time as she says "Considering the educational horizons and requirements of the Nursing & Paramedics field, I feel there is nothing better than encouraging students to achieve their diplomas by accepting its challenges and constantly changing parameters.

We help students to start their training journey through our curriculum, yearly teaching plans & student development plans that are designed carefully considering the National & International parameters of technical education and the need of relevant field or market.

We are hoping to prepare students as competent professionals that can help in multidimensional circumstances and give the best to the community.

Riphah Institute of Medical Technology (RIMT) is determined to introduce a multi-discipline Department that helps students to stand out in all scenarios.

This year RIMT is Introducing Punjab Medical Faculty (PMF), Lahore recognized "Dental Technician Course".

MISSION STATEMENT

The mission of Riphah Institute of Medical technology, an entrepreneurial institution of learning, is to provide access to academic excellence in the field of Nursing, Medical & Dental technology which will prepare learners to think humanitarily, communicate effectively and engage in lifelong learning while serving a global community.

VISION STATEMENT

Riphah Institute of Medical technology will be a renowned unit in providing educational opportunities for learners within the global society in the field of Para-Medical technology.

OBJECTIVE

To provide education and training at grass root level that provides employment in private and public sector alike.

Affiliated With

Riphah International University
Islamic International Medical College-Trust
Islamic International Dental College

Riphah Health Care Services Includes 03 Teaching Hospitals:

IIMCT- Railway Hospital
Islamic International Dental Hospital (IIDH)
Riphah International Hospital (RIH)

Introduction

Riphah Institute of Medical Technology (RIMT) is a component of Riphah International University (RIU) placed at IIMCT-PRH Rawalpindi. At the time 7 allied health science courses of one & two year's duration are being run in our institute 05 of which have been affiliated with Punjab Medical Faculty (PMF).

Initially Director of Islamic International Medical College trust had started para medical programs to provide technical education to jobless people which, with a passage of time have proved to be a beneficial step for the white collar segment of the society. The RIMT is aiming at providing employable quality education and training to urban and rural areas low cost with easy access.

In campus an endeavour has been made to provide a discipline and peaceful academic environment in order to facilitate theoretical study and basics of para medical procedures at class room/skill lab; whereas has clinical training is important in the ward/departments of 400 bedded fully equipped IIMC-T, Railway Hospital Rawalpindi. The teaching staffs comprise of well experienced instructors and practitioners. Services of doctor from IIMC-T are also made available as per the requirements of the courses.

The school has come a long way in spreading quality and meaningful paramedical education with affordable dues. We pray to Allah almighty to be more prosperous in future and wish a very happy and successful future for all of its students Ameen.

ACADEMIC COUNCIL & FACULTY OF RIMT

Role of Academic Council

1. To determine the requirement of education in the light of the recommendations of the faculty of Medical Technology.
2. To discuss ways and means to evolve the method to improve the standard of education.
3. To lay down the policy for award, scholarship, fee concession, discount etc. education policy/examination policy including curriculum/syllabus and other matter concerned with the faculty.
4. To consider any matter to/by the education authorities and to give recommendations in collaboration with the faculty of medical Technology.

5. To develop annual teaching plan, students development plan & clinical rosters.

Academic Council Composition:

1. Principal of institute will be chairperson
2. COO (IIMCT ,PRH) Vice chairman
3. Consultants and regular teaching staff will be member of council.

Composition of Faculty & Its Function:

1. The faculty will have the administrative power to control students discipline and other rustication/expulsion.
2. To assist academic council in its functioning.
3. To solve all cases under the rules referred to/by the academic council.
4. Distribution of duties of teaching staff and other related matters of students.
5. To help in the development of the library.
6. To have close link with other inter-country nursing & medical technology institutions and report to the academic council of any difference and deficiency that may arise any time , and give suggestion/recommendations for improvement of nursing and paramedical education.

Other Committees

The following committees will be nominated by the principle in consultation with the senior instructor/lecturers.

1. Executive
2. Admission
3. Inquiry
4. Purchases
5. Maintenance

The above committees will be responsible for the affairs the Riphah Institute of Medical Technology. The meetings of the committee will be held as and when require.

Our Institute has been affiliated with health department, Punjab Medical Faculty, Government of

Punjab. Subsequently the curriculum and examination will directly be monitored and the Diploma will be awarded by the PMF for the approved categories. The Institute has come a long way in spreading quality and meaningful paramedical education with affordable dues. We pray to Allah almighty to be more prosperous in future and wish a very happy and successful future for all their students. Ameen.

S.No	Name of the Course	Duration of the Course	Ad Publishing date	Test/Interview	Commencement of classes
1.	Dispenser	2 years	End of August 2022	Till 1 st week of November	Mid of Nov
2.	MLT	2 years	//	//	//
3.	OTT	2 years	//	//	//
4.	RIT	2 years	//	//	//
5.	DTC	2 years	//	//	//

RULES AND REGULATION

Rules Applicable to the Course, Affiliated With PMF (Punjab Medical Faculty)

Non PMF Courses

S.No	Name of the course	Duration of the Course	Ad Publishing Date	Test/Interview	Commencement of Classes
1.	NA	2 years	End of August 2022	Till 1 st week of November	Mid of Nov
2.	MW	1.5 years	//	//	//

EXAMINATION POLICY/PERFORMANCE EVALUATION

Admission and Eligibility Criteria

S.No	Qualification	Marks	Age
1	Matric with science/FSC	Overall Not less than 55%	Upto 30 years

1. Eligible candidate will have to appear in a written test comprising of physics/chemistry/biology, English, general knowledge of matric/ Intermediate level pass percentage is 55%.
2. Only candidate passing the written test will be interviewed according to merit list.
3. Selected student must submit affidavit/undertaking duly signed by parents/guardians.



Application for Admission

Candidates seeking admission should apply on a prescribed form (duly completed) along with the following supporting documents on or before the notified closing date.

Form is attached with prospectus.

- Attested copy of secondary school (SSC) or higher secondary school (HSC), verified degree from relevant board (PMF Requirement).
- Attested copy of CNIC or Form B of student & parents
- Attested copy of Domicile
- Six (06) Passport size picture with white or blue back ground

PROGRESS REPORT

- The school will maintain a thorough & up to date record of academic progress of monthly / cumulative attendance of all the students with minimum 85%.
- Monthly Assessment to be maintained(through monthly tests, discipline, Conduct of every student and attendance)
- Performance evaluation of Internal RIMT & External PMF record throughout course will be maintain.

FEE RULES

Prospectus and Admission form Fee Rs 2000 (Non Refundable)

Admission Fee:

Rs.5000/- PMF Courses. (OTT, MLT, RIT, Dispenser, DTC)
Rs.2500/- Other Courses. (NA, MW)

Monthly Tuition Fee:

Rs.6000/- PMF Courses (OTT, MLT, RIT, Dispenser, DTC)
Rs.3000/- Other Courses (NA, MW)

Students are required to pay monthly fee and other dues by the 10th of every month, delayed payments considered after 25th of every month with a fine of Rs.250/- week.

Reprimand will be issued as well as disciplinary action will be taken against the students who fail to submit fee on time.

Note:

1. Scholarship on merit. (Discretion of worthy Executive Director).
2. No discount or fee concession will be considered.

Distinctions and Appreciations:

The students will be assessed through the results of monthly test and observations like; Cleanliness, attendance, discipline, conduct and over all behaviour of the student during the course, student who proved to be the best in these observations distinctions and appreciation certificate will be awarded.

UNIFORM:

Course Title	Boys	Girls
Nursing Assistant	White Shirt (Full Sleeves) Blue Trouser Blue Jersey (Winter)	White Shirt & White Shalwar Blue Jersey (Winter) White Dopata with Blue Strip
Laboratory Technician	White Shirt (Full Sleeves) Black Trouser Black Jersey (Winter) White Over all	White Shirt & White Shalwar Black Jersey (Winter) White Dopata with Black Strip White Over all
Operation Theatre Technician	Green Check Shirt (Full Sleeves) Black Trouser Black Jersey (Winter)	Green Check Shirt & White Shalwar Black Jersey (Winter) White Dopata with Green Strip
Radiographer	Blue check shirt (Full Sleeves) Black Trouser Black Jersey (Winter)	Blue check Shirt & White Shalwar Black Jersey (Winter) White Dopata with Blue Strip
Midwifery		White Shirt and White Shalwar White Dopata with Yellow Strip Black Pullover (Winter)
Dispenser	Maroon Check Shirt (Full Sleeves) Black Trouser Black Jersey (Winter) White over all	Maroon check Shirt & White Shalwar Black Jersey (Winter) White Dopata with Maroon Strip White over all
Dental Technician	Purple Check Shirt (Full Sleeves) Black Trouser Blue Jersey (Winter) White Over all	Purple Check Shirt & White Shalwar Blue jersey (Winter) White Dopata with Purple Strip White over all

All students wear Black Shoes & Black Socks. No Joggers, Chapples etc. is allowed.



READMISSION POLICY

1. Readmission will only be considered on looking upon the nature of offense.

I. Major Offense

- Harassment.
- Violence.
- Political Actions (Conflicts, Fights etc.).
- Use of Illegal Narcotic Substance.
- Gross Neglect of Duty.

II. Minor Offense

- Absenteeism
- Late coming
- Failing to pay dues.
- Misbehaviour with colleagues, faculty and hospital authorities.

2. Readmission will be considered after approval disciplinary committee.

❖ Members of Disciplinary Committee :

- A. Director of Nursing, Riphah Healthcare Services (RHS).
- B. Principal RIMT.
- C. Faculty Members RIMT.
- D. Coordinator RIMT.

3. Payment of Readmission will be Rs.3000/- and submission to the finance department PRH.
4. An affidavit from the student duly endorsed by his/her parents/Guardian stating that he/she will abide by the rules of the RIMT & will not repeat the misconduct in future.

POLICY REGARDING INTERCHANGE OF COURSE

- Change Of Course is permitted within 15 days of commencement of the course.
- Student will submit application form said course.
- Changing of existing course will only be permitted if student is able to make up the deficiency of proposed course.
- Student cannot avail this facility if he/ she is weak in study as per monthly assessment record.
- Fee of Rs 1000/- is required to be paid in finance section after final approval by the Principal RIMT.

GENERAL RULES AND REGULATIONS

1. 85% attendance is mandatory in a course for a student to appear in final examination, only two absents will be entertained on the following conditions (death of a close family member, any accidental emergency) the absents will be covered by 2 clinical make ups.
2. Students are advised to be punctual otherwise he /she will have to perform 2 clinical make ups against one absent.
3. Student whose record shows continuous absent for 08 days from lectures/ward practical without any intimation his/her name will be struck off from the Institution without any notice.
4. Student who is habitual defaulter of late coming & whose record shows at least 10 days late coming in one month, a written warning will be served to him/ Her.
5. Leave applications are not accounted for the purpose of attendance but are necessary for information about health/whereabouts of the student.
6. Student will not be granted more than 03 days leave at a time however Principal can grant more in case of emergency.
7. Leave application must be submitted 02 days prior from date of availing.
8. In case of ill health the student will report to ER department PRH. Medical rest only is given if specialist prescribes it.
9. Student who does not wear proper uniform and not displaying ID card will be fined Rs.200/- per day and will be marked absent from the class.
10. Use of mobile phone while in class or in ward/ department is strictly prohibited.
11. Students having any issues or concerns should communicate with RIMT faculty first; students are not allowed to interact directly with principal or any higher authorities.
12. Smoking & NASWAR is strictly prohibited within the hospital premises.
13. Students are directed to behave sensibly and maturely in the classroom, ward & hospital.
14. Any student found in act of misbehaving to his/her colleague, staff or management. He/she will be terminated immediately (without any warning).
15. Any student not following above rules will be given warning letter. After three warnings, serious

action will be taken against him or her, which can lead to expulsion from the institution.

16. All students will be rotated accordingly to Riphah Health care services hospitals, no refusal and argumentation is acceptable. Upon refusal strict action will be taken by disciplinary committee.
17. Student must be Available for all the 03 shifts. (Morning, evening, Night) to achieve the goal of learning clinical procedures. Student can be placed any time in any shift.
18. Timings of Shifts will be ;
 - Morning : 7am-3pm
 - Evening : 3pm-11pm
 - Night : 11pm-7am
19. Without handing taking over, no student will leave from department.
20. Every student of the school is expected to lead to total commitment to the acquisition of Islamic

knowledge, toleration, honesty hard work and good relation ship with his fellow colleagues, teachers, staff of the school and public according to the norms of Islamic behaviour.

21. Every Muslim student shall be regular in his prayers and fasting and offer his willing co-operation in promotion of Islamic cause and for the freedom, integrity and progress of Muslim ummah.

We Wish you Good Luck!

For more Information Please Contact

**Pakistan Railways Hospital,
Westridge Rawalpindi.**

Contact# 051-4259795-6 Ext 270, Cell:
03155996884





Admission Form

Form No: _____

RIPHAH INSTITUTE OF MEDICAL TECHNOLOGIES, IIMCT-PRH RAWALPINDI

(To be Filled in Block Letters with Black Ball Point)

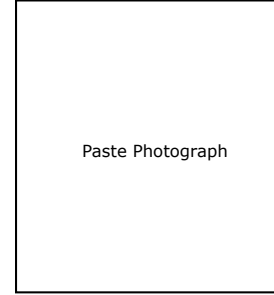
Date: _____

Office Use _____

Session: 2022/-2024

Tick or Encircle One Course Only
(Please check ad for the courses offered)

MLT	Dispenser	RIT	OTT
DTC	NA	MW	



Paste Photograph

- Name of the Applicant _____
- Father's Name _____
- Gender _____
- Father's Occupation _____
- Date of Birth _____ Marital Status _____
- Religion _____ 7. CNIC/ FORM B No: _____
- Postal Address _____
- Permanent Address _____
- Telephone/ Cell No: _____ 11. Email Address if any: _____
- Emergency Contact Number & Relation _____
- Academic Qualification

Certificate/ Degree/Course	Passing Year	Science	Marks		Grade / Division	%	Board/ University
			Obtained	Total			
Matric							
FSc							
Course (if any)							

Note: Documents (Copies Attached) Please tick:- SSC/HSC, CNIC or B Form, Domicile of student, 6 passport size pictures, father/guardian CNIC copy.

Parents /Guardian Signature

Candidates Signature

For more Information Please Contact

Pakistan Railways Hospital, Westridge Rawalpindi.
Contact# 051-4259795-6 Ext 270, Cell: 03155996884

ISLAMABAD / RAWALPINDI

Al-Mizan Campus:

Al-Mizan IIMCT Complex,
274-Peshawar Road, Rawalpindi.

UAN: +92 (51) 111-510-510

Phone: +92 (51) 512 5162-7

I-14 Campus:

Sector I-14, Haji Camp, Islamabad.

Phone: +92 (51) 844 6000-7

UAN: +92 (51) -111-747-424

G-7 Campus:

RIU, 7th Avenue, G-7/4, Islamabad.

Phone: +92 (51) 289 1835-8

Fax: +92 (51) 289 0690

Gulberg Green Campus:

Plot No PB-02 Gulberg Expressway,
Gulberg Green (IBECHS), Islamabad

Phone: +92 (51) 5912890-5

ETB Campus:

Suite No 7, Ground Floor, Evacuee
Trust Complex, Agha Khan Road,
Sector F-5/1, Islamabad.

Phone: +92 (51) 843 8370-7

Westridge Campus:

Potohar Plaza, main Peshawar Road,
Rawalpindi.

Phone: +92 (51) 5166 813-4, 5166 917-8

IIMCT Pakistan Railway Hospital:

Westridge, Rawalpindi.

Phone: +92 (51) 425 9795-8

Fax: +92 (51) 425 9793

Riphah International Hospital:

Main Expressway opposite DHA II,
Sihala, Islamabad.

Phone: +92 (51) 448 6064

Islamic International Dental Hospital:

IIDH, 7th Avenue, G-7/4, Islamabad.

Phone: +92 (51) 289 1835-8

Fax: +92 (51) 289 0690

MaxHealth Hospital:

2-K Markaz Road, G-8 Markaz,
Islamabad

Phone: +92 (51) 8094760-65

LAHORE

Raiwind Campus:

Raiwind Road Campus,
13-Km, Raiwind Road, Lahore.

Phone: +92 (42) 111- 747-424

Quaid-e-Azam Campus

28-M, Quaid-e-Azam, Industrial
Estate, Kot Lakhpat, Lahore.

UAN: +92 (42) -111-747-424

FAISALABAD

Faisalabad Campus:

Satiana Road, Adjacent Fish Farm,
Faisalabad.

Phone: +92 (41) 8777- 210 & 310

MALAKAND

Malakand Campus:

Chakdara Road, Malakand.

Phone: 0314-3019495



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